

REOPEN GCS

A Living Document



REOPEN GCS Team
Susan LS Brown, Superintendent of Schools

Last Updated: **August 5, 2020**

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REOPEN GCS Team

A group of 62 stakeholders of the Germantown Central School District worked throughout July to draft the REOPEN GCS Plan. The group worked together in whole-group and focus groups to learn about guidance from the Center for Disease Control (CDC), New York Department of Health (NYDOH), and New York State Education Department (NYSED). They also studied staff and parent/guardian survey results and best practices from a variety of entities to ensure that the REOPEN GCS Plan will meet the needs of our school community. Guidance and information that was used by the Team, video recordings of meetings, and survey results are being posted along with this draft plan on the District’s website under Community Resources, REOPEN GCS.

Throughout the process, Focus groups were tasked as follows:

Health & Safety and Facilities – focus on hygiene, personal protective equipment (PPE), screening and social distancing, and any other safety and security considerations that may be required at the school facility.

Teaching & Learning and Scheduling – focus on guiding the models for learning, scheduling, instructional planning, and learning plans for students as well as identifying needs for staff accordingly.

Special Education & English Language Learners - focus on the unique needs of our special education and ELL student group.

Social-Emotional - focus on ensuring support for all students and adults in the area of SEL

Operations - focus on transportation and food service

Digital Equity and Access - focus on ensuring that all students and staff have digital access to instruction and support

Germantown Central School District - REOPEN GCS Team & Focus Groups							
Health & Safety	Jim	Palmieri	LEADER, Administrator	Special Education / English Language Learners	Yvonne	Waters	LEADER, Administrator
	Amy	Bender	Parent		Susan	Finley	Teacher
	Jennifer	Crawford	Alumni, Community		Ashley	Margielewski	Teacher
	Nancy	Dauley	Parent		Sarah	Meyers	Teacher
	Daniel	Gallihier	Teacher		Kathy	Overington	Grandparent
	Paul	Hanway	Staff, GSA Pres		Rose	Ramm	Parent
	Karen	Katz	Teacher		Amy	Sellers-Brekke	Teacher
	Aurora	Lighthart	Teacher		Cheryl	Trowbridge	Teacher
	Andrea	Provan	BOE Member		Beverly	Meagher	LEADER, Administrator
	Christina	Pudney	Teacher		Janet	Crawford	GAP Director
	Alexi	Stagno	Parent		Brittani	Dauley	Student
	Tony	Stagno	Parent		Bernadette	DeVito	Parent
	Paul	Swieton	QIII Health & Safety Officer		Renee	Grzeskow	Staff/Parent
	Kara	Wager	School Nurse		Rachel	Ide	Ele. Teacher
Cheryl	Werner	Parent	Karen	Krager	Ele. Teacher		
Teaching & Learning	James	DiDonna	LEADER, Administrator	Social Emotional Learning	Karyn	Schassler	K-8 Counselor
	Beckie	Buffa	Teaching Assistant		Tonva	Schwarze	Parent
	Lynne	Czajka	Teacher		Deana	Bizzarro	LEADER, Administrator
	Megan	Dodge	Teacher, Parent		Linda	Anderson	Staff
	Gregory	Fingar	Grandparent, Business Owner		Frank	Buffa	Community Member
	Joshua	Fitzgibbons	Teacher		Beth	Kelley	Staff
	Stacy	Hilton	Teacher		Diane	Palazzo	Staff
	Tammi	Kellenbenz	BOE President		Susan	Schuhknecht	Teaching Assistant
	Dominick	Lecce	Teacher		Judith	Sickles	Parent
	Krista	Meriam	Community Member		Elena	Spence	Teacher
	William	Michell	Teacher	Digital Equity & Access	Susan	Brown	LEADER, Administrator
	Megan	Phelan	Teacher, Parent		Lyndsey	Fink	Teacher
	Susan	Raab	Teacher		Jim	Garvey	QIII & IT Staff
	Kaitlyn	Stagno	Student		Dan	Kalbfliesh	Community Member
	Sonia	Williams	Teacher		Shannon	Miller	Staff
					Devin	Overington	Community Member
					Ken	Twinam	QIII & IT Staff

Guiding Assumptions

These assumptions were developed throughout the REOPEN GCS planning period to ensure that all decision making is based on the same expectations.

1. The health and safety of students and staff is the priority.
2. For in-person learning, all individuals will wear masks AND maintain social distancing. Mask breaks (removal of mask) may be taken in specific circumstances when social distancing of at least 6' is well established with little or no movement of individuals expected.
3. In-person instruction will begin with core academic programs and the strictest health and safety protocols. Once health and safety protocols are well established, additional academic and extra-curricular activities will be phased in.
4. The first week of school (9/8/20 - 9/11/20) will be for staff only (Superintendent's Conference Days).
5. Students will return to in-person instruction in phases (all other students will be in remote instruction).
 - a. The building capacity data indicate that we can re-open with 100% in-person instruction.
 - b. Health & Safety plans indicate that we can re-open with 100% in-person learning.
 - c. Transportation guidance allows us to transport just under 50% of the students who qualify for bus transportation. A significant number of GCS families have volunteered to assist with transporting their children (July survey) to enable us to re-open with 100% capacity.
6. Students and staff will be grouped in pods to reduce person to person interactions.
7. All plans are living documents and may change with updated guidance from NY Department of Health, Columbia County Department of Health, CDC, NYS Education Department, Executive Orders from NYS Governor Cuomo.
8. The District will accommodate the needs of students and staff who are deemed medically vulnerable or have a household member who is medically vulnerable, and therefore can not participate in in-person instruction.

REOPEN GCS
THREE POTENTIAL PLANS
at a glance

Following Governor Cuomo’s announcement planned for the week of August 1-7, the District will determine which of the following models will be implemented when GCS reopens in the fall.

REMOTE INSTRUCTION

All students will engage in remote instruction

IN-PERSON INSTRUCTION

All students will engage in in-person instruction at GCS

Some students will begin in-person instruction the first week of school

Other students will begin the school year in a remote model and be phased in to the in-person model

The REOPEN GCS Teaching & Learning Team developed several models for in-person instruction. As of August 5, 2020, the Leadership Team has determined that the preferred model to phase in students to 100% in-person instruction is:

<u>Date</u>	<u>Students begin in-person instruction at GCS</u>
9/14/2020	Prekindergarten, Kindergarten, First, Second, and Third Grade & CTE
9/21/2020	<i>add</i> Fourth, Fifth, and Sixth Grade Students
9/28/2020	<i>add</i> Seventh, Eighth, and Ninth Grade Students
10/5/2020	<i>add</i> Tenth, Eleventh, and Twelfth Grade Students

HYBRID INSTRUCTION

Some students will engage in in-person instruction at GCS every school day

Some students will engage in in-person instruction at GCS some school days each week and remote instruction on other days (see chart below)

The REOPEN GCS Teaching & Learning Team developed several models for hybrid instruction. As of August 5, 2020, the Leadership Team has determined that the preferred model to phase in students to a hybrid model is:

<u>Date</u>	<u>Students begin in-person instruction at GCS</u>
9/14/2020	Prekindergarten, Kindergarten, First, Second, and Third Grade & CTE
9/21/2020	<i>add</i> Fourth, Fifth, and Sixth Grade Students
9/21/2020	<i>add</i> Seventh, Eighth, Ninth, Tenth, Eleventh, and Twelfth Grade Students as follows:

Group	Monday	Tuesday	Wednesday	Thursday	Friday
RED Group (50% of students in grades 7-12)	In-person	Remote	Remote for all	In-person	Remote
WHITE Group (50% of students in grades 7-12)	Remote	In-person	Remote for all	Remote	In-person

FOR BOTH IN-PERSON AND HYBRID (ON SCHEDULED IN-PERSON DAYS)

Students and staff with medical vulnerability may require accommodations

Communication / Family and Community Engagement

Assurances submitted to NYSED on July 31, 2020

- 1. Stakeholder Engagement – The REOPEN GCS Team is made up of sixty volunteer students, staff, faculty, parents/guardians, administrators, union representatives and community members. School community representatives include alumni, business owners and a local childcare provider.*
- 2. The goal of the REOPEN GCS Communication Plan is to convey instructions, training, signage and a consistent means to provide individuals with information to the following audiences: students, parents/guardians, staff, and visitors.*
- 3. COVID-19 protocols are included in the plan.*
- 4. Proper use of PPE and encouragement to wear masks (as per CDC and NYDOH) are included in the plan.*
- 5. Written communication will be provided in the home language of parents/guardians and written plans will be accessible to those with visual and/or hearing impairment.*

REOPEN GCS Communication Plan

The GCS Leadership Team, Teachers, Related Service Providers, Safety Committee, School Nurse and Communications Specialist will use a variety of modalities to keep our school community informed.

Communication Modalities

1. REOPEN GCS Webpage
2. GCS Facebook Page
3. Paper (letters/packets) USPS or backpack carry home
4. Robo-Call to staff and parents/guardians
5. Email
6. Telephone
7. GCS Student email (for grades 5-12)
8. In-person and remote meetings

Note - Parent/Guardians of English Language Learners will be offered in-person interviews to discern their preferred language and preferred mode of communication.

Schedule

August 2020	Staff meetings, Community meetings
September 9 th – 11 th	Staff training, Parent/Guardian Orientation
Week 1 of in-person instruction	Student training: Health & Safety protocols
Weeks 2-10 of in-person instruction	Weekly Student refresher: Health & Safety protocols Weekly faculty meetings will include refreshers for staff Health & Safety orientation provided to new hires and new families
Weeks 11-40 of in-person instruction	Student refresher as needed, but at least every 20 days Weekly faculty meetings may include refreshers for staff Health & Safety orientation provided to new hires and new families

REOPEN GCS Communication Plan		Target Audience			
		Students	Staff & Substitutes	Parent Guardians	Visitors Contractors
Signage					
	Social Distancing	X	X	X	X
	COVID-19 Fact Sheet & Stay home if sick	X	X	X	X
	Mask – illustrates the proper use of face mask	X	X	X	X
	Respiratory hygiene*	X	X	X	X
	Visitors limited to security vestibule (exception for contractors after health screen)				X
	Additional (specialized) PPE		X		
Training / Instructions					
	Masks (in classroom, outside of classroom, on bus)	X	X	X	
	Social Distancing (in classroom, outside of classroom, bus)	X	X	X	
	Hand washing	X	X	X	
	Use of hand sanitizer	X	X	X	
	Respiratory hygiene*	X	X	X	
	Sharing of materials	X	X	X	
	Classroom setup, logistics of movement	X	X	X	
	Storage of personal items (outer wear, yoga mat, books, lunch box, materials)	X	X	X	
	Signs of COVID / Stay home if sick	X	X	X	
	Enter and exit protocols	X	X	X	
	Health & Safety Protocols				
	Symptoms of COVID / referral to School Nurse / parent/guardian pick-up		X	X	
	COVID 24/7 reporting hotline		X	X	
	"Return to school/work" (following illness/COVID)		X	X	
	Daily Health screening		X	X	
	Pick up of child who is ill			X	
	Training materials for student trainings		X	see below	
	Cleaning & Disinfecting plan		X	X	
	Food Service Program		X	X	
	Developing coping and resilience skills for students		X	see below	
	Developing coping and resilience skills for staff		X		
Age-appropriate instruction materials for home use to reinforce school training					
	Social Distancing			X	
	COVID-19 Fact Sheet & Stay home if sick			X	
	Mask – illustrates the proper use of face mask			X	
	Respiratory hygiene*			X	
	Developing coping and resilience skills for students, how to			X	

Health & Safety

Health Checks  <ul style="list-style-type: none">schools must instruct staff to recognize signs and symptoms of illness in students and staff, and health screenings per DOH guidance.	Health Hygiene  <ul style="list-style-type: none">schools must instruct students and staff in proper hand and respiratory hygiene and provide necessary supplies.
Social Distancing  <ul style="list-style-type: none">schools must develop plans to maximize social distancing whenever possible.	Face Coverings and PPE  <ul style="list-style-type: none">requires students and staff to wear face coverings (or PPE based on job functions), per DOH guidance.
Management of ill persons  <ul style="list-style-type: none">requires persons with signs and symptoms of COVID-19 to be isolated until they can be sent home.	Cleaning and Disinfecting  <ul style="list-style-type: none">reviews cleaning and disinfecting procedures for the school in accordance with CDC recommendations.

NYSED Presentation to Board of Regents 7/13/2020

Assurances submitted to NYSED on July 31, 2020

- Building Capacity** – 100% in-person learning capacity was determined based on:
 - Each classroom (instructional space) - The District's Architectural Firm, CPL, calculated individual classroom capacity to ensure appropriate social distancing.
 - PPE – The School Nurse, Business Manager and the Questar III Health & Safety Officer are responsible for keeping an inventory of all PPE which includes the number of days our supplies will last.
 - Bus – The Transportation Coordinator worked with four bus contractors to calculate bus capacity to ensure appropriate social distancing
 - Hospital – According to the Columbia County Department of Health, the Columbia Memorial Hospital has a capacity of 140 beds.
- Stakeholder Engagement** - The REOPEN GCS Team is made up of sixty-two volunteer students, staff, faculty, parents/guardians, administrators, union representatives and community members. School community representatives include alumni, business owners and a local childcare provider.
- The REOPEN GCS Communication Plan includes communications for students, parents/guardians, staff, and visitors. The plan conveys instructions, training, signage, and a consistent means to provide individuals with information.

The REOPEN GCS Health Services Protocol...

- was developed in collaboration with the School Nurse, Safety Committee, and the School Physician. Included in the protocol instruction for staff regarding how to observe for signs of illness in students and staff and the requirement of symptomatic persons to be sent to the school nurse or other designated personnel.*
- includes daily temperature screening of all staff (self-administered) and students (district administrated). Also included is a daily questionnaire for all staff and the use of the questionnaire periodically, in an age-appropriate manner, for students.*
- establishes that ill students and staff will be assessed by the school nurse and if the school nurse is not available, ill students or staff will be sent home for follow-up with a healthcare provider.*
- requires that students and staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent to the dedicated isolation area prior to being picked up or otherwise sent home. Students will be supervised in the isolation area.*
- establishes that no visitors will be allowed to enter the school. Additionally, contractors and vendors are required to complete the questionnaire and have their temperature checked prior to being admitted to the school.*

The REOPEN GCS Health Services Protocol includes...

9. *that parents/guardians will receive instruction to observe signs of illness that require their child to stay home from school.*
10. *training and appropriate signage to instruct all students and staff in correct hand and respiratory hygiene.*
11. *is training and appropriate signage to instruct all students and staff to keep social distance of at least 6 feet whenever possible.*
12. *is that the teaching and learning plan indicates how the district will provide accommodations to all students and staff who are at high risk or live with a person at high risk.*
13. *is training and appropriate signage to convey that all students, staff and contractors are required to wear a face covering/mask.*
14. *is that PPE is being acquired and inventory will be monitored. PPE includes face coverings/masks for school staff, students who forgot their mask (or it is no longer usable), and PPE for use by school health professionals.*
15. *is an Action Plan in response to a confirmed case of COVID-19 in the school. This plan was developed and will be adjusted by the Safety Committee, School Nurse and the Columbia County Department of Health.*
16. *is "return to school protocol," coordinated with the Columbia County Dept. of Health, for students and staff following a positive screen for COVID-19 symptoms, illness or diagnosis of confirmed case of COVID-19 or following quarantine due to contact with a confirmed case.*
17. *The REOPEN GCS Cleaning and Disinfecting Plan is under development by the Head Custodian and the BOCES Health & Safety Officer and follows CDC guidance.*
18. *The REOPEN GCS Safety Drill Modification Plan includes modifications to all required school safety drills so they can be conducted while ensuring social distancing and other COVID-19 Health and Safety protocols.*
19. *The Germantown After-School Program (GAP) director is working closely with GCS Administration to ensure that all GCS protocols are in place during the after-school care program. GAP's written plan will be submitted to the Columbia County Childcare Services Office in Hudson, NY for approval.*
20. *The GCS COVID-19 Safety Coordinators are the School Nurse (health-related) and Head Custodian (facility-related) and will work with the BOCES Health & Safety Officer, to ensure that all aspects of the school's reopening plan include continuous compliance and review any phased-in programs or activities for compliance prior to implementation. They will work with Administration and the Safety Committee to resolve any issues that arise.*

REOPEN GCS Health & Safety Protocol

I. The REOPEN GCS Health & Safety Protocol

- a. *will be periodically reviewed by the district's physician and the Columbia County Department of Health and revised as directed.*
- b. *will be revised by the School Nurse, the BOCES Health & Safety Officer and the Safety Committee to ensure compliance with new or changed CDC and NYDOH guidance.*

II. Expansion of GCS Health Services

- a. *S-108 will be used for injuries, well-care, administration of medication, and storage of PPE.*
- b. *S-110 will be used for assessment by the School Nurse of individuals who are suspected to be ill.*
- c. *S-112 will be used as an isolation room. Students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.*
- d. *If funds are available, hire a second health office aide.*

III. Daily Health Screening

Staff

- a. Staff will submit the online screening (includes temp check) prior to leaving for work.
- b. Only staff who are cleared may go to work.
- c. Screenings will be monitored by the District.

Students

- a. Parents will be encouraged to perform health screening at home and keep sick children at home.
- b. Students arriving on bus offload and walk (6' apart) into the HS gym area to access temp check station (Supervision is provided of offloading and for waiting students)
- c. Student drop-off/walker arrival
 1. S-shaped line begins Main St. basketball court, continues into Elementary Gym (to allow body temp to regulate) to access temp check station
 2. Staff who are screening have full PPE (mask, gloves, face shield, gown)
 3. Supervision is provided for waiting students
- d. Only students who are "cleared" will stay in school, other individuals will go directly to the isolation room to await pick-up.
- e. Throughout the day, students who appear to be ill will be sent to the nurse for evaluation.

Staff who perform daily health screening

- a. Will be trained by the School nurse or BOCES Health & Safety Officer
- b. Will wear full PPE and/or have a physical barrier between them and the individual being screened

Screening Questions

- a. Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19?
- b. Have you tested positive through a diagnostic test for COVID-19 in the past 14 days?
- c. Have you experienced any symptoms of COVID-19, including a temperature greater than 100.0°F in the past 48 hours? (symptoms are listed)
- d. Have you traveled internationally or from a state on the [New York State Travel Advisory](#) in the past 14 days?

IV. Quarantine, Isolation and Return to School Protocols (design phase)

- a. Detailed protocols are being developed by the Columbia County School Nurse Group in coordination with BOCES Health & Safety and the Columbia County Department of Health

V. Records and Reporting

- a. A digital record system (Frontline Health Module) will be used to track COVID-19 health related information for individuals. The system will be confidential, with access limited to school nurse and Columbia County Health Department (if required). The system will track the following information for all individuals:
 1. Daily health screening for all staff/students ("cleared" or "not-cleared" only)
 2. Communication log
 3. Symptom tracking
 4. Contact Tracing (implemented by CCDOH)
 5. Quarantine timeline tracking
 6. Positive Test results (reported by CCDOH)
 7. Return to School timeline tracking
- b. A symptom hotline/email system will be implemented for staff and student reporting of symptoms outside of the school day

REOPEN GCS Cleaning and Disinfecting Plan

This plan is currently under development by the Head Custodian and the BOCES Health & Safety Officer and follows CDC guidance and NY Department of Health guidance.

REOPEN GCS Safety Drill Modification Plan

This draft will be reviewed by the GCS Safety Committee. The plan follows CDC, NYSDOH and NYSED guidance and will be periodically reviewed and updated as needed.

COVID-19 Modification of Evacuation Drill

- Evacuation drills will be performed as per NYSED requirements but with smaller groups
- Groups may be identified by grade level (for P-6) and by class location (for 7-12)
- Building Leadership will create a schedule to perform the drills so that students and staff can maintain a 6' social distance throughout the drill.
- Students will wash or use hand sanitizer prior to leaving the room.
- Students will wear masks the entire time that they are out of the room.
- Students will stand 6' apart until attendance is taken and they are allowed to return to the classroom.
- Students will return to the room and wash or use hand sanitizer as soon as possible.
- Teachers will review the importance of safety for a real emergency and explain why hand cleaning would not take place in that instance.

COVID-19 Modification of Bus Evacuation Drill

- Bus evacuation drills will be performed as per NYSED requirements will be held for each individual bus
- Additional GCS staff (at least three) will assist so that students can maintain a 6' social distance throughout the drill
- Students should remain in their bus seat until the driver or a GCS staff member tells them to evacuate (typically the first drill is using the rear exit)
- Two GCS staff members with appropriate PPE (consider: mask, shield, gloves, gown) will physically assist students to exit the bus.
- A third GCS staff member will provide supervision of students who have exited the bus.
- A hand sanitizer station will be placed at the evacuation door. Students will sanitize their hands immediately after exiting the bus.
- Students will not reload the bus.
- Bus Drivers and/or GCS staff will review the importance of safety for a real emergency and explain why waiting to be told to exit a bus would not take place in that instance.

COVID-19 Modification of Lockdown Drill

- Lockdown drills will be performed as per NYSED requirements but with smaller groups
- Groups may be identified by grade level (for P-6) and by class location (for 7-12)
- Building Leadership will create a schedule to perform the drill so that students and staff can maintain a 6' social distance throughout the drill. An announcement will be made but only to selected rooms according to the schedule.
- GCS staff who are supervising the students at the time of the drill will:
 - Tell students to listen carefully to the upcoming announcement
 - For a DRILL, they are to remain in their seats
 - If it is not a drill, they should leave their seats and follow lockdown procedures to remain out of sight from the door and be silent

- GCS staff who are supervising the students will then review all lockdown procedures, using age-appropriate materials and instructional techniques (videos, modeling, question & answer, etc.)

COVID-19 Modification of Hold in Place Drill

- There are no modifications to a Hold in Place Drill.
- Students should be directed to continue their work, but may not leave the classroom.

COVID-19 Modification of Shelter in Place Drill

- Shelter in Place drill will be performed as per NYSED requirements but with smaller groups
- Groups may be identified by grade level (for P-6) and by class location (for 7-12)
- Building Leadership will create a schedule to perform the drill so that students and staff can maintain a 6' social distance throughout the drill.
- Students will wash or use hand sanitizer prior to leaving the room.
- Students will wear masks the entire time that they are out of the room.
- Students will stand 6' apart in the hallway to watch a demonstration of how/where/why to safely shelter away from glass during a real emergency.
- Students will return to the room and wash or use hand sanitizer as soon as possible.

Facilities

Assurances submitted to NYSED on July 31, 2020

1. *Any change or addition to the facilities comply with requirements of the 2020 NYS Uniform Fire Prevention and Building Code, State Energy Conservation Code and will be submitted to the Office of Facilities Planning (OFC).*
2. *The GCSD Reopening Plan complies with the 2020 Building Condition Survey (BCS) and visual inspections.*
3. *GCSD is complying with the Lead-in-Water Testing provisions and will conduct the testing as per NYS DOH regulation 67-4.*
4. *GCSD is complying with FCNYS 2020 Section 5705.5 regarding alcohol-based hand-rub dispensers that are installed in the building.*
5. *The GCSD reopening plan does not include the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors or other points of congregation.*
6. *The GCSD reopening plan does not include new building construction or temporary quarter project as part of the reopening plan.*
7. *The GCSD reopening plan does not include leasing any new facilities.*
8. *The GCSD reopening plan does not include the use of temporary or permanent tents.*
9. *The GCSD reopening plan ensures that existing or altered number of toilet and sink fixtures meet the minimum standards of the BCNYS. The plan includes an assignment of existing toilets and sinks to each classroom that will have in-person instruction for use and signage.*
10. *The GCSD reopening plan provides three existing no-touch water bottle fillers which accommodate 300 occupants. The district will install additional no-touch water bottle fillers prior to extending the number of occupants beyond 300, at a rate of 1 filler per 100 occupants. All standard water fountains will be offline.*
11. *The GCSD reopening plan includes how we will maintain adequate, code required ventilation (natural or mechanical) as designed.*
12. *If the District submits a project to Office of Facilities Planning (OFC) it will be labeled as a “COVID-19 Reopening” project.*
13. *The GCSD reopening plan may include the use of plastic separators in classrooms. The plastic separators comply with the 2020 BCNYS Section 2606.*

REOPEN GCS Facilities Plan

I. General Building Use

- a. Building use will be limited to staff, students and contractors who have prior approval.
- b. Visitors will be allowed to access the security vestibule only.
- c. There will be no in-person large-group events (e.g. student assemblies, athletic events/practices, performances, school-wide parent meetings)
- d. Playgrounds will remain closed at the beginning of the school year but may be phased in later.
- e. Lockers will not be used.
- f. Signage will be placed throughout the building and grounds (see Communications Plan).
- g. Elevators and lifts are restricted to one occupant to the greatest extent possible.

II. Classrooms

- a. All classrooms have air conditioners
- b. Use of air conditioners (as appropriate), opening windows and opening doors as much as possible will increase air circulation
- c. All furniture except student desks, teacher desks and built-in cabinets/shelves will be removed from the classrooms to ensure maximum capacity with social distancing
 1. Built-in storage areas in classrooms may contain materials and supplies as long as they are closed or covered
 2. Each teacher will be assigned a location in the building for storage of all additional materials and supplies. These locations will be accessible to teachers only.
- d. Classroom assignments - classroom square footage will be matched to each potential class size to maximize social distancing.
 1. Classroom assignments will establish pods of individuals
 2. Mixing of students in pods will be reduced to the greatest extent possible
- e. Each student will be assigned a personal space within the classroom that is 6' from all other individuals. All student desks will face the same direction.
- f. There will be no shared materials or supplies
 1. Each student will have their own materials and supplies, stored in their personal space (their desk)
 2. Teachers may give students additional materials (from auxiliary storage), e.g. math manipulatives. These materials will remain in each student's personal space.
 3. Instructional planning will include minimizing the turn-over of such materials, e.g. math manipulatives that can be used over a period of several days
 4. Upon the collection of the materials, they will be cleaned and stored for future use
- g. Staff will be assigned an instructional space within the classroom that is 6' from all other individuals. The space will contain a teacher desk, presentation board and file cabinets (if they fit into the instructional space).
- h. Supplemental staff (TA, Aide, Push-in teacher) will be assigned a supplemental space
- i. Entry and exit paths will be established in every classroom, designed to minimize entering into any individual's personal space. If an entry or exit path does enter an individual's personal space, masks will be required at that time.
- j. Physical Education, Vocal and Instrumental classes
 1. Will take place outside to the extent possible
 2. Will be assigned a large indoor alternative location, to the extent possible
 3. Will insure 12' social distancing for both outdoor and indoor locations
 4. May be conducted in a regular classroom with 6' distancing if does the lesson does not include projecting the voice, playing a wind instrument or aerobic activity
- k. Classrooms with sinks or bathrooms will have an established path for access

III. Cleaning

- a. Students and staff will clean their personal area as needed (e.g. before and after eating a meal)
- b. Each room will have a cleaning log to be filled out by the individual assigned for daily cleaning
- c. Additional cleaning will be implemented based on need
- d. Deep cleaning will be implemented following a confirmed COVID-19 case of an individual assigned to the classroom

IV. Movement through the building

- a. All individuals moving throughout the building will wear a mask and maximize social distancing
 1. All individuals will "keep right" in hallways
 2. Students moving in a group will maintain 6' between them

3. Wall and/or floor markings will be used for waiting locations (e.g. outside of a bathroom)
- b. Movement of students through the building will be reduced as much as possible
 1. Arrival/Dismissal
 - i. Bus arrival will be on the 9G side of the building
 - ii. Walker/parent transported students arrive on the Main St. side of the building
 - iii. The district is considering staggered arrival/dismissal time for walkers/parent transported students
 - iv. Arrival protocols include age-appropriate supervision of youngest students until they enter their classroom
 - v. Dismissal protocols include age-appropriate supervision of students until they are seated on a bus, released to parent/guardian/caregiver, dismissed from the school grounds (7-12)
 2. Wall and/or floor markings will be used for waiting locations (e.g. outside of a bathroom)
 3. Bathrooms will be assigned to minimize movement required to access bathrooms, and monitored by staff to the extent possible.
 4. A schedule will be developed to coordinate movement of groups of students to an outside location for instruction, study time, and recess (with restrictions). The schedule will be developed to ensure the opportunities to have students in an outside space is maximized to the extent that social distancing can be maintained.
 5. Special area teachers will push-in to classrooms
 6. Related service personnel will push-in to classrooms to the extent possible

V. Toilet Use Assignment and Minor Modifications

- a. Assignment of toilets
 1. Prekindergarten and kindergarten classrooms have toilet rooms
 2. Assign rooms to students in Grades 1&2, Grades 3&4, Grades 5&6, Grades 7-12
 3. Designate rooms for staff use only
- b. General Protocols for Students
 1. Only one child from each room should access the assigned toilet room at a time
 2. Put on facemask (if during a mask break) and keep it on the entire time: pre-washing, using the toilet and post-washing
 3. Wash hands with soap and water or use hand sanitizer prior to going into the toilet stall.
 4. Do not touch your face during use of toilet.
 5. Immediately wash hands with soap and water or use hand sanitizer after leaving the toilet stall/area.
- c. Set-up of student use toilet rooms
 1. All toilet rooms must have a marked waiting place outside of the room
 2. Signage must be at the waiting location reminding student to find out of the room has met maximum occupancy
 3. Explicitly teach protocols to students: social distance in toilet room, mark floors to show 6' and waiting area inside toilet room
- d. Minor Modifications of toilet rooms
 1. PK/K bathrooms, place garbage at middle of sink separating one room into 2 areas
 2. Unplug/disconnect hand dryers
 3. Install touchless paper towel dryers
 4. Consider replacement of older sink faucets with touchless (limited number)
 5. Cover every other sink in large bathrooms (if capacity regs allow)
 6. Cover every other urinal in large bathrooms (if capacity regs allow)

Child Nutrition

Assurances submitted to NYSED on July 31, 2020

The REOPEN GCS Plan...

1. *provides all students enrolled in the School Food Authority (SFA) with access to school meals each day. This includes students in attendance at school and student learning remotely.*
2. *addresses all applicable health and safety guidelines.*
3. *includes measures to protect students with food allergies if provided outside the cafeteria.*
4. *includes protocols and procedures for student hand-hygiene before and after eating, will promote appropriate hand hygiene and discourage sharing of food and beverages.*
5. *does not include a shared space or common area for meals.*
6. *complies with the Child Nutrition Program requirements. GCS is its own SFA.*
7. *includes protocols that describe communication with families through multiple means in the languages spoken by families.*
8. *requires that students sit in their assigned space, in their assigned classroom, 6' apart when consuming meals, unless a physical barrier is provided.*

REOPEN GCS Food Service Plan

I. Health & Safety Protocols - Kitchen

- a. In addition to all food service health & safety protocols, local COVID-19 protocols will be put into place, including, but not limited to:
 1. Identify location for each food preparation worker, at least 6' from all others
 2. Identify specific PPE for food prep and serving
 3. Training specific to food preparation and serving will be implemented
 4. Signage will be placed in the kitchen
 1. Update standard operating procedures for sanitation of school kitchens, cafeterias, food warehouses, and central production kitchens
 2. Identify any additional equipment or supplies such as thermometers, alcohol wipes or other equipment that may be needed to keep food, students, and staff safe
 5. Have adequate supplies of face masks, soap, hand sanitizer, and tissues in food service areas (see the Health and Safety section)
 6. Routinely clean and disinfect high-touch surfaces including tables, chairs, carts used in transportation, and point-of-service touch pads
 7. Use timers for cleaning reminders
 8. Wear single-use gloves when handling or delivering all foods
 9. Wear a disposable apron when handling or delivering foods
 10. Allow only program staff, custodial staff, and approved volunteers to enter program areas

- II. Communication
 - a. The District will identify a specific contact person for families
 - b. District is presently working on a plan to translate menus and MySchoolBucks information into Spanish
 - c. Free and Reduced-Price Applications are in both English and Spanish
 - d. Social Worker reaches out to families who we suspect need assistance completing applications
 - e. District reminds families that if their financial status changes, they may apply for free or reduced-price meals
- III. In-Person Instruction
 - a. Meal Accommodation Plans
 - 1. Plan to accommodate special feed needs of students with severe disabilities or food allergies
 - b. All meals
 - 1. Discourage sharing of food and drinks
 - 2. Prepackaged condiments or portion cups
 - 3. Use of tray for some meals, most meals will be paper bag meals
 - 4. Specify garbage cans for food waste (on wheels) schedule cleaning/emptying
 - c. Breakfast
 - 1. At the end of each day, each teacher will submit a breakfast order for the following school day
 - 2. Students will wash their hands prior to eating breakfast
 - 3. Breakfast meals will be delivered to each classroom at their specific start time
 - 4. The Teacher/TA/Aide will distribute the meals while the delivery person marks the chart for who receives the meal from the doorway (required record keeping).
 - 5. Students will eat in their assigned space.
 - 6. Age-appropriate plans will be implemented for clean-up of waste
 - 7. Students will wash their hands after eating
 - d. Lunch
 - 1. At the beginning of each day, each teacher will submit a lunch order for that school day
 - 2. Students will wash their hands prior to eating lunch
 - 3. Lunch meals will be delivered to each classroom at their specific lunch time
 - 4. The Teacher/TA/Aide will distribute the meals while the delivery person marks the chart for who receives the meal (required record keeping)
 - 5. Students will eat in their assigned space.
 - 6. Age-appropriate plans will be implemented for clean-up of waste
 - 7. Students will wash their hands after eating
- IV. Remote Instruction
 - a. The March 2020 Grab & Go program will be implemented with the following modifications:
 - 1. Families who qualify for reduced-price meals will pay the reduced-price for each meal
 - 2. Families who do not qualify for free or reduced-price meals will pay the full price for each meal
 - 3. The District will continually reach out to families who may not have qualified for free or reduced-price meals to ensure their financial status has not changed.
 - b. If a remote learning family does not have transportation to the Grab & Go meal pick-up site, every effort will be made to deliver the meals to the family (School Resource Deputy or other staff members).

Transportation

Assurances submitted to NYSED on July 31, 2020

The REOPEN GCS Plan includes establishing agreements with bus contractors to ensure that...

- 1. their busses will all be cleaned/disinfected once a day.*
- 2. their busses will have all high contact spots wiped down after each am run, pm run, and any mid-day run (CTE bus).*
- 3. their busses shall not be equipped with hand sanitizer.*
- 4. bus drivers or other adults will not carry bottles of hand sanitizer on the bus.*
- 5. that the drivers (and any other adult on the school bus) will wear a face covering with an optional face shield.*
- 6. they will provide training and periodic refreshers on the proper use of PPE and the signs and symptoms of COVID-19 to all drivers, monitors, attendants, mechanics, and cleaners.*
- 7. they will provide training and periodic refreshers on the proper use of social distancing to all drivers, monitors, attendants, mechanics, and cleaners.*
- 8. they will provide PPE such as masks and gloves to all drivers, monitors, and attendants.*
- 9. they will provide hand sanitizer to all of their staff in their transportation locations such as dispatch offices, employee lunch/break rooms and/or bus garages.*
- 10. they will require that drivers, monitors, and attendants who must have direct physical contact with a child must wear gloves.*
- 11. they will require that drivers, monitors, attendants, and mechanics shall perform a self-health assessment for symptoms of COVID-19 before arriving to work.*

The REOPEN GCS Plan includes that...

- 12. students must wear a mask on a school bus if they are physically and mentally able.*
- 13. if a student does not have a mask, they will not be denied transportation.*
- 14. each contractor-owned bus will have student masks, provided by the district, for students who do not have one.*
- 15. students with a disability which prevents them from wearing a mask will not be forced to do so or denied transportation.*
- 16. students will be trained and provided periodic reminders on the proper use of PPE and the signs and symptoms of COVID-19.*
- 17. students will be trained and provided periodic reminders on the proper use of social distancing.*
- 18. if GCS is in session remotely or otherwise, students will still be transported to nonpublic, parochial, private, charter schools or student whose IEPs have placed them out of district, if those schools are conducting in-person sessions.*

REOPEN GCS Transportation Plan

- I. The District's Transportation Coordinator and Superintendent will meet with the Transportation Contractors to ensure compliance with the assurances submitted to NYSED and agree upon the number and placement of children on each bus run. Presently guidance allows approximately 22 students on a 66-student bus.
- II. Transportation Plan Details *are in a preliminary draft form as of this update*
 - a. Bus Contractors and bus drivers will be invited to attend some GCS staff training
 - b. The parent/guardian survey revealed that a large number of families are willing to assist by providing transportation to school for their children.
 - c. A protocol will be developed and communicated for families whose ability to provide transportation, can no longer do so
 - d. The district will provide training for loading and off-loading to:
 - i. a team to supervise students are 6' apart before sitting or after leaving their seats
 - ii. all bus students
 - e. Students will fill the bus from back to front, by pick up, in the am
 - f. Students will sit in the bus in the order of drop off, front to back, in the pm
 - g. Seats will be labeled with student names (if contractor permits it)

Social Emotional Well-Being

Assurances submitted to NYSED on July 31, 2020

- 1. The district-wide and building-level comprehensive developmental school counseling program plan, developed by the two certified school counselors, was reviewed, and updated to meet current needs.*
- 2. The district-wide advisory council comprised of families, students, BOE members, administrators, community-based providers, teachers, certified school counselors, social worker, and school psychologist, meet to inform the comprehensive developmental school counseling program plan.*
- 3. The REOPEN GCS plan addresses how the district will provide resources and referrals to address mental health, behavioral, and emotional support services and programs.*
- 4. The REOPEN GCS plan addresses professional development opportunities for staff on how to talk with and support students during and after the ongoing COVID-19 public health emergency, as well as provide supports for developing coping and resilience skills for students and staff.*

REOPEN GCS Social Emotional Well-Being / Learning Plan

- I.** The District Counseling Team meets weekly and is comprised of the following stakeholders: building principals, director of CSE/PPS, school counselors, school psychologist, and the social worker. Selected meetings also include community-based service providers. The purpose of this team is to hold discussions centered upon individual students and/or families, identifying their mental health, behavioral, and social and emotional needs, collaboratively determining interventions, and then reviewing the success of the planned intervention in later meetings.
- II.** The Building Resilience Team, which serves as our Advisory Council, meets weekly with the goal to create and advocate for a trauma-sensitive school. It is comprised of the following stakeholders: building principals, school counselors, school psychologist, social worker, secondary teacher and elementary teacher.
- III.** Three times per year, the Building Resilience Team will expand to include a high school family member, an elementary family member, a high school student, a community member, and Board of Education member. This collaborative working group informs the comprehensive developmental school counseling program plan and identifies school community measures that may be implemented to ensure the overall well-being of our students, staff and school culture. Additionally, the team continues to develop initiatives that are responsive to the needs identified by the data presented to the team.
- IV.** The district has a developed protocol for the provision of resources that address the mental health, behavioral, and emotional support services for students and adults in the school community.
 - a. The district's MTSS (multi-tier system of supports) plan is outlined in our current School Counseling Guidance Plan.
 - b. In addition to our outlined MTSS, the district collaborates with community agencies to meet the needs of district children, families and staff. Contact information for these agencies is found on our district website, listed under Community Resources, #GermantownStrong (<https://sites.google.com/view/germantownstrong>).
 - c. Teachers and staff are trained each school year on the protocol of referring a child or family for support services and programs. Each grade level is assigned a member of the school counseling team and has the opportunity, via a PLC, to meet weekly with this person, along with the building principal and supporting interventionists. During a PLC, the teacher will discuss the concerns for a student/family and interventions will be planned and recorded by the team. It is then followed up upon at the following meetings. If a referral is a more immediate need, the staff member will contact the counseling team member and building principal, who will then enact an action that may or may not result in a referral to an outside agency. The district has a Mental Health Risk Response Plan in place that is utilized by administrators and members of the Counseling team in acute situations.
- V.** The GCS Reopening Plan addresses professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID-19 public health emergency, as well as provide supports for developing coping and resilience skills for students, faculty, and staff. (see Communication Plan)

School Schedules

Assurance submitted to NYSED on July 31, 2020

The REOPEN GCS Plan describes the school schedule planned for implementation at the beginning of the 2020-21 school year and to the extent practicable any contingent scheduling models it may consider if the situation warrants.

REOPEN GCS School Schedule Plan

- I. Three schedules will be developed in August for each building
 - a. All remote model
 - b. In-person model
 - c. Hybrid model
- II. Hybrid & In-person Elementary Schedules (grades PK-6) and will contain:
 - a. Special area classes (mostly push-in)
 - b. Special education and related service provider services (mostly push-in)
 - c. Breakfast & lunch will be scheduled for students in the building
 - d. Recess (with restrictions)
- III. Hybrid & In-Person Jr./Sr. High School Schedules will be focused on:
 - a. Keeping pods of students together for as much of the day as possible
 - b. Establishing a “home base” classroom for pods of students to remain in as much as possible (reduce transitions)
 - c. Teachers will push-in to home base classrooms as much as possible
 - d. Breakfast and lunch will be scheduled for student in the building
- IV. Fully Remote Instruction
 - a. Both buildings will design a daily and weekly schedule of daily teacher student engagement
 - b. Teacher student engagement includes direct instruction for whole group and small groups, work periods with teacher oversight and academic assistance periods (small group and 1:1)
 - c. Schedules will be standardized and communicated to families

Attendance and Chronic Absenteeism

Assurance submitted to NYSED on July 31, 2020

The REOPEN GCS Plan includes protocol to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.

REOPEN GCS Attendance Plan

The District is working with the student management system, eSchoolData, to ensure that all teacher student engagement can be captured in the data base. The District’s Chief Information Officer will work with the building principals and eSchoolData to develop attendance protocols in August.

Technology and Connectivity

Assurances submitted to NYSED on July 31, 2020

1. *The REOPEN GCS Plan includes an assessment of the level of access to devices and high-speed internet all students and teachers have in their places of residence.*
2. *The REOPEN GCS Plan includes information on how the district, to the extent practicable, will address the need to provide devices and internet access to students and teachers who currently do not have sufficient access.*
3. *The REOPEN GCS Plan includes information on how the district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards in remote and blended models, especially if all students do not yet have sufficient access to devices and/or high-speed internet.*

REOPEN GCS Digital Equity and Access Plan

- I. All GCS D students have a district-owned iPad. Deployment will depend on decision of model in August.
 1. For all models, students who will engage in remote instruction at the beginning of the school year will be given a pick-up time for materials and their device.
 2. Those who can not pick up their materials and devices, will have them delivered to them.
- II. All GCS D teachers have a district-owned iPad and a district-owned laptop (Windows operating system).
 1. Need to assess the existence of webcams on laptops for those who prefer that device for remote instruction
 2. All students and teachers who are engaged in in-person teaching and learning, will take their devices home with them daily. A set of “loaner” devices will be used for students who leave a device at home and must have it during the school day. Loaned devices will be cleaned between use by different students.
- III. The district uses surveys, email and telephone calls to learn the level of high-speed internet in their residence or location of choice when engaging in remote instruction.
- IV. The district has and will continue to seek ways to improve insufficient internet access for students and staff. This includes:
 1. Wifi locations for downloading and uploading assignments and student work
 2. Partnerships with local internet providers to provide internet service at a reduced cost
 3. Identification of donors who wish to assist families in need with the cost of internet service
 4. Consideration of a grant-funded mifi device for families in need
 5. Consideration of the use of three local buildings where students could be dropped off and supervised by district personnel (to ensure all health & safety protocols are being followed) while using the community site’s internet service (possible locations in Germantown are: Fire House, Town Activity Building and Town Library).
- V. Equipment, Materials, Supplies, Software
 1. Assess the need for additional document cameras
 2. New Pearson license to ensure application works on iPads
 3. Consideration of Realize Reader (Savvas)
- VI. Training / Professional Development for staff
 1. Microsoft groups will now sync from eSchoolData for Teams
 2. Microsoft Innovating Education – Basic overview of many different MS apps, broken down into several self-paced modules.
 3. Microsoft Office Help & Training at <https://support.microsoft.com/en-us/office>

VII. Organizational Ideas and Technology training for Parents

1. AUP includes opt-out of new parent/guardian insurance policy
2. Prepare separate materials for HS and Elementary students
3. GCSD IT Help Line for parents, include a information packet (or sticker) with device
4. Create a best practices/troubleshooting guide
 - a. Tips on iPad charging & conserving battery life
 - b. Consider including directions to reseal the iPad keyboard or have them contact IT
 - c. Include ideas to improve signal, such as “Sit by your WiFi router”
 - d. Integrate Questar III document:

<https://www.questar.org/wp-content/uploads/2020/03/Improving-WiFi-Connections-at-Home.pdf>

Teaching and Learning

Assurances submitted to NYSED on July 31, 2020

- 1. The REOPEN GCS Plan includes a continuity of learning plan for the 2020-2021 school year. Such plan must prepare for in-person, remote, and hybrid models of instruction.*
- 2. The REOPEN GCS Plan includes an educational program that is aligned to the New York State Learning Standards regardless if instruction is delivered in-person, remotely or in a hybrid model.*
- 3. The REOPEN GCS Plan provides for a program that includes regular substantive interaction between teachers and students whether delivered in-person, remotely or through a hybrid model of instruction.*
- 4. Equity is at the heart of all school instructional decisions. All instruction is developed so that, regardless of the delivery model, there are clear opportunities for learning that are accessible to all students. These opportunities are aligned to the NYS Learning Standards and include routine scheduled times for students to interact and seek feedback and support from their teachers.*
- 5. The REOPEN GCS Plan includes clear communication for how students and their families can contact the school and teachers with questions about their instruction and/or technology. The information is accessible in the language spoken in the home on the website, Facebook page, teacher webpages, via online platforms, email, telephone calls and letters home (mailed and backpack carried home). A technology help desk has been established for remote access by students and families/caregivers.*
- 6. The REOPEN GCS Plan includes a plan to continue the NYS-funded Statewide Universal Full-Day Prekindergarten (SUFDPK) program that resides in the district's only building. The program is age-appropriately aligned with all areas of assurances of this plan, including Continuity of Learning. Germantown CSD does not have any CBO's for Prekindergarten.*

REOPEN GCS Teaching and Learning Plan

This plan is currently being developed to align with all of the NYSED assurances.

Special Education

Assurances submitted to NYSED on July 31, 2020

- 1. The REOPEN GCS Plan, whether services are provided in-person, remote or through a hybrid model, addresses the provision of free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services.*
- 2. The REOPEN GCS Plan includes programs and services offered and provided to students with disabilities as well as and parent communication will continue to be documented in the Frontline product module IEP Direct.*
- 3. The REOPEN GCS Plan addresses meaningful parent engagement in the parent's preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of IDEA.*
- 4. The REOPEN GCS Plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.*
- 5. The REOPEN GCS Plan ensures access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability-related needs of students.*

REOPEN GCS Special Education Plan

In-person Learning for Students with in-district program

- Small group instructions (special classes) for ELA, Math, Social Studies and Science.
- Consultant Teaching (special educator in the classroom with the identified students within the general education setting.)
- Related services in therapy rooms or integrated within the classroom setting
- (Occupational Therapy, Physical Therapy, Speech, Teacher of the Deaf, Social Worker, Counseling)
- Adapted physical education in small group
- Resource Room Services-students receive small group pre and or post teaching in groups no larger than 5.
- Progress reports will be written and reported to parents at the elementary 3 times/year and 4 times/ year for 7-12.
- Reevaluations will be conducted per the regulations within a designated testing area
- Initial Eligibility evaluations will be conducted within designated testing areas
- Initial Eligibility, Annual Review and Reevaluation meetings will be conducted per regulations virtually or via conference calls.
- Parents who have team meetings as part of their child's IEP will receive those meetings either virtually or via conference call for meaningful participation.

In person Learning for Students with out of district program

- Small group instructions (special classes) for ELA, Math, Social Studies and Science.
- Consultant Teaching will participate in the class virtually that the general education teacher provides.
- Related services in therapy rooms or integrated within the classroom setting
- (Occupational Therapy, Physical Therapy, Speech, Teacher of the Deaf, Social Worker, Counseling)
- Adapted physical education in small group virtually or will be provided with packets of activities to be completed within the home.
- Progress reports 4 times per year
- Parents who have team meetings as part of their child's IEP will receive those meetings either virtually or via conference call for meaningful participation.
- Reevaluations will be conducted by the Germantown CSD staff as per the IEP.
- Annual Reviews and Reevaluation review meetings will be conducted virtually or via conference call

Remote Learning for Students with in-district program

- Small group instructions (special classes) for ELA, Math, Social Studies and Science will be held virtually at per a schedule.
- Consultant Teaching will participate in the class virtually that the general education teacher provides.
- Related services will be held through teletherapy practice (virtually) for Occupational Therapy, Physical Therapy, Speech, Teacher of the Deaf, Social Worker, and Counseling.
- Resource Room Services-students receive small group pre and or post teaching in groups no larger than 5 at a scheduled time virtually.
- Adapted Physical Education is provided virtually, or student packets of activities will be sent home to the parent.
- Progress reports will be written and reported to parents at the elementary 3 times/year and 4 times/ year for 7-12.
- Parents who have team meetings as part of their child's IEP will receive those meetings either virtually or via conference call for meaningful participation.
- Reevaluations will be conducted per the regulations within a designated testing area (may provide remote evaluations when applicable)
- Initial Eligibility evaluations will be conducted within designated testing areas (May provide remote evaluations when applicable)
- Initial Eligibility, Annual Review and Reevaluation meetings will be conducted per regulations virtually or via conference calls.

Remote Learning for Students with out of district program

- Small group instructions (special classes) for ELA, Math, Social Studies and Science will be held virtually at per a schedule.
- Related services will be held through teletherapy practice (virtually) for Occupational Therapy, Physical Therapy, Speech, Teacher of the Deaf, Social Worker, and Counseling.
- Adapted physical education in small group at a scheduled time virtually or will be provided with packets of activities to complete at home.
- Consultant Teaching will participate in the class virtually that the general education teacher provides.
- Resource Room Services-students receive small group pre and or post teaching in groups no larger than 5 at a scheduled time virtually.
- Progress reports will be written and reported to parents at the elementary 3 times/year and 4 times/ year for 7-12.
- Parents who have team meetings as part of their child's IEP will receive those meetings either virtually or via conference call for meaningful participation.
- Reevaluations will be conducted per the regulations within a designated testing area by a Germantown CSD evaluator (may provide remote evaluations when applicable)
- Annual Review and Reevaluation meetings will be conducted per regulations virtually or via conference calls.

Hybrid Model of Learning for Students with in-district program

- Students will receive their instruction both in person and remotely on a rotating schedule (to be determined district wide)
- Programs will include (Special Classes in ELA, Math, Social Studies, and Science)
- Consultant teaching provided to the students when they are in person for classes and remotely if synchronous instruction is occurring
- Resource Room will be provided to students both in person and virtually at a designated time
- Adapted Physical Education will be provided in person or via packets sent home with the student that can be done in the home.
- Related Services will be provided in person whenever possible but will also be provided through teletherapy for those students who receive services beyond 3 days per week.
- Progress Reports will be provided to Elementary students 3 times/year and 4 times/ year for 7-12.
- Parents who have team meetings as part of their child's IEP will receive those meetings either virtually or via conference call for meaningful participation
- Initial Evaluations will be provided in person or via virtual evaluations where applicable
- Reevaluations will be provided in person or via virtual evaluations where applicable
- Initial Eligibility, Annual Review, and Reevaluation meeting will be held virtually or via conference call.

Hybrid Model of Learning for Students with out of district program

- Students will receive their instruction both in person and remotely on a rotating schedule (to be determined district wide)
- Programs will include (Special Classes in ELA, Math, Social Studies, and Science)
- Consultant teaching provided to the students when they are in person for classes and remotely if synchronous instruction is occurring
- Adapted Physical Education will be provided in person or via packets sent home with the student that can be done in the home.
- Related Services will be provided in person whenever possible but will also be provided through teletherapy for those students who receive services beyond 3 days per week.
- Progress reports are provided quarterly
- Parents who have team meetings as part of their child's IEP will receive those meetings either virtually or via conference call for meaningful participation
- Reevaluations will be provided in person or via virtual evaluations where applicable
- Annual Review, and Reevaluation meeting will be held virtually or via conference call.

Bilingual Education and World Languages

Assurances submitted to NYSED on July 31, 2020

1. *The REOPEN GCS Plan, for in-person or hybrid instruction will complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID-19 school closures in 2019-2020, as well as all students who enrolled during summer of 2020 and during the first 20 school days of the 2020-2021 school year. After the 20-day flexibility period, identification of ELL's will resume for all students within required 10 school days of initial enrollment as required by Commissioner's Regulations Part 154.*
2. *The REOPEN GCS Plan provides required instructional Units of Study to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.*
3. *The REOPEN GCS Plan ensures the maintenance of regular communication with parents/guardians of ELLs to ensure that they are engaged in their children's education during the reopening process and provides all communications for parents/guardians of ELLs in their preferred language and mode of communication.*

REOPEN GCS English Language Learners (ELLs) Plan

This plan is currently being developed to align with all of the NYSED assurances.

Teacher and Principal Evaluation System

Assurance submitted to NYSED on July 31, 2020

The REOPEN GCS plan ensures that all teachers and principals are evaluated pursuant to the LEA's currently approved APPR plan, including any variance applications approved by the NYS Education Department.

Certification, Incidental Teaching, and Substitute Teaching

Assurance submitted to NYSED on July 31, 2020

The REOPEN GCS plan ensures that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner's regulations (e.g., incidental teaching) or Education Law.

Budget Considerations

The district will consider use of reserves and continually seek funding opportunities such as grants, federal and state aid, community partners and donations to procure the following:

I. Staffing

1. Hire an additional Health Office Aide
2. Hire additional cleaning personnel
3. Hire an additional food service preparer
4. Hire or contract a .5 – 1.0 FTE Social Worker
5. Hire Tutors

II. Contractual

1. Symptom reporting system for outside of school hours
2. Health Office module for collection and retention of health screening cleared/not cleared
3. Remote instruction provided by a vendor, BOCES wide consortium or County-wide consortium

III. Instructional Materials and Supplies

1. PPE (all types) to maintain a 3-month stockpile
2. Adult face and desk shields for teachers
3. Face shields to be used by students during mask breaks or for students who are medically excused from wearing a mask
4. Student desk/chair organizers for all personal items
5. Additional document cameras

IV. Facility Materials and Supplies (in addition to all PPE)

1. Touchless hand towel dispensers (4)
2. Additional water bottle fillers (meet requirement of 1 per 100 individuals)
3. HVAC air filters that provide the highest efficiency for existing units and provide the highest rate of air circulation/cleaning
4. Six air conditioners to ensure all classrooms have one